

L'ANCRESSE GOLF CLUB GENERAL RULES

As revised 20th July 1982, 28th January 1986, 29th January 1991, 13th December 1994, 10th December 2002, 12th December 2006, 11th December 2012 and 10th December 2014.

1. GOVERNING BODY

a) The Club shall be governed by the following Officers: The President, Captain, Vice Captain, Competition Secretary, Financial Secretary, immediate past Captain and six members of Committee. An Assistant Secretary may be nominated from amongst them. Hereinafter these officers and members shall be called The Committee. The Committee shall be elected by the members at the Annual General Meeting.

b) The President, Captain (who also acts as Vice President), Vice Captain and Financial Secretary shall be deemed to be The Executive Committee and shall be responsible for dealing with any emergency and all matters relating to Club discipline. With regard to disciplinary matters the Executive Committee can, if agreed between both parties, deal with any complaints and take appropriate action against a member of the Club. If both parties do not agree then the aggrieved party has the right to appeal to the full Committee in accordance with Section 22 of the Club rules.

c) The Club may employ a Club Manager whose duties will include, amongst other duties, collection of subscriptions and the administration of membership records.

2. NAME

The Club shall be called L'Ancrese Golf Club and the President and Vice President shall legally act on behalf of the Club subject to confirmation of that act at an Annual General Meeting.

3. RETIREMENT OF COMMITTEE

The President of the Club shall be elected for a three year period. The Captain and Vice Captain of the Club shall be elected for a one year period. All other officers shall retire annually, and the six Committee members biennially in the ratio of three each year, but shall be eligible for re-election. The period of office for Members of Committee serving their second year and Officers of the Club, with the exception of the President, shall be the calendar year 1st January to 31st December.

4. CO-OPTION OF OFFICERS OR MEMBERS TO COMMITTEE

Should an officer or Committee member resign during office or be unable to complete his term of office for any reason, the Committee may co-opt a member to serve out the remaining period until the next Annual General Meeting or Extraordinary General Meeting, whichever first occurs.

5. QUORUM

For the purpose of Committee meetings a minimum of seven Officers and/or Members shall constitute a quorum. The President will be elected Chairman of all Committee meetings but shall have a casting vote only. If the President is not in attendance at any Committee meeting the Captain will be elected Chairman of the Committee meeting. If neither the Captain nor the President are in attendance at any Committee meeting the remaining Officers and Members shall elect a Chairman from amongst those in attendance.

6. MEMBERSHIP

a. (i) The membership shall be divided into the following categories:-

- (i) Playing members
- (ii) Social members
- (iii) Associate members

All candidates for membership shall be proposed and seconded by members who have been members of the Club for at least one year. Applications shall be made on the prescribed form which shall be placed on the notice board for at least 14 days and then submitted to the Committee for consideration. The decision of the Committee will be final.

Members' wives/partners automatically become associate members of the Club. Neither social or associate members shall have a vote at any General Meeting.

(ii) Playing Membership

The Club has a limited number of playing memberships. At most times therefore there will be a waiting list.

(iii) Waiting List

Candidates wishing to join the waiting list may do so subject to the completion of the appropriate application form and being proposed and seconded in accordance with the rules.

Successful applicants will become social members awaiting playing membership and will pay the appropriate social membership fee until they reach position number 20 or above on the waiting list.

Those on the waiting list occupying positions 20 or above will pay the Club's joining fee. Once the joining fee is paid they will not pay a social fee for their first year. Thereafter they will pay the social fee until they become a playing member.

- (iv) Category one players may be placed at the top of the waiting list at any time, subject to the acceptance of their application by the committee and the payment of the Club's joining fee.
- b) Any member wishing to resign must tender his resignation in writing (see Club fees 7c)
- c) A member of the Club who is also a playing member of the Royal Guernsey Golf Club cannot occupy an official position in L'Ancrese Golf Club.
- d) Transfers to/from L'Ancrese Golf Club and Royal Guernsey

A member of either Club may elect to transfer to the other Club. Candidates shall be placed on a list of the Club to which he wishes to be transferred. The transfer will occur when a member of the other Club wishes to swap. The person wishing to transfer will swap with the person at the top of the list at the other Club, and upon election (in accordance with the rules of the Club) he shall resign his membership of the original Club. Until such election he shall only be allowed to play in the competitions of his original Club.

- e) Category One players who became playing members shall only be entitled to transfer their membership to Royal Guernsey Golf Club, or exchange membership with a playing member of Royal Guernsey Golf Club, if sixty calendar months have elapsed since their admission to playing membership of L'Ancrese Golf Club.
- f) Any player who was a playing member of the Royal Guernsey Golf Club and L'Ancrese Golf Club on 7th August 1968 shall be eligible to play in competitions organised by either Club as hitherto, but may enter in the Henderson competition and team matches (with the exception of the Prince Edward) only as a member of his home Club. No person becoming a member of either of these two Clubs subsequent to 7th August 1968 shall be permitted to be a playing member or on the waiting list of the other Club other than in accordance with rule 6 (d).
- g) A playing member of L'Ancrese Golf Club may be a playing member of any other recognised golf Club in the Island of Guernsey, apart from the Royal Guernsey Golf Club (subject to rules 6 (d) and 6 (g) and shall be eligible to play in competitions organised by those Clubs. If any playing member of the L'Ancrese Golf Club wishes to nominate his home Club as another Club he may do so provided he advises both Clubs in writing when renewing his annual membership.
- h) Members of the RGGC Junior Section who have been a member of the Club for a minimum of three years will be awarded 7 day membership. All juniors will have to be proposed and seconded as per rules of the Club. Juniors will pay a reduced joining fee of £50.
- i) Treatment of long term sick or injured playing members.

The committee will consider requests from playing members who have been members for two years or more, to temporarily defer membership due to long term sickness or injury. Long term is defined as more than 3 months.

Conditions will be:-

Once accepted by the Committee a long term sick or playing member will:-

- Pay a social fee
- Go to the top of the waiting list – marked "temporary non-playing"
- Person at the top of the waiting list will be given membership
- Green fees paid by the new member will be used to refund green fees paid by sick or injured member
- Will be reinstated to membership when the first vacancy arises following recovery

7. CLUB FEES

- a) The entrance fee and the Club subscription for all sections of the membership for the ensuing/following year shall be fixed at the Annual General Meeting or at an Extraordinary General Meeting. The Club subscription shall be exclusive of Green Fees and a receipt shall be given by the Financial Secretary on demand. Subject to paragraph 7 (d) below:-
- b) Club subscriptions for the current year are due and payable by the end of January in each year and must be paid in full to the Financial Secretary by 31st January each year. Any member who has not so paid will be deemed to have lapsed his membership. For the avoidance of doubt members should be aware that the Club accepts no responsibility for late receipt of remittances.
- c) Any member who is a member or is elected a member prior to 1st July in any year must pay a full year's Club fees and any member who resigns will be responsible for a full year's Club fees for the year in which he resigns.
- d) Club fees may be increased by not more than 10% per annum without reference to the Annual General Meeting. Propositions for increases in excess of this amount shall be decided by the membership at an Extraordinary General Meeting or the Annual General Meeting held prior to 1st January in the year the increase is intended to become effective.
- e) Club fees are deemed to be payable for the calendar year January to December.
- f) Any member of the Club who participates in any Advance Subscription Scheme operated by the Club and who pays for their subscription for a period of at least three years in advance may, at the discretion of the Committee, be entitled to a discount or concession on the subscription. Such discount or concession will be advised at the Annual General Meeting and will be effective for the following year.

- g) The Club fees for playing members, aged 80 and over, will be waived.
- h) The Club fees for playing members aged 65 years and over, may be reduced.
- i) Rule 7(g) and 7 (h) will be applied as follows:-Should a member's birthday fall before 1st July, any reduction will take effect previous 1st January.
- j) Members will be issued with a club card to be used to purchase items from the bar. The level of credit applied to the card, and paid for by the member will be determined by the Committee and advised at each AGM.
- k) The entrance fee may be paid in one amount when due. Alternatively, the fee can be paid in monthly instalments over a 36 month period. To qualify for this concession the fee must be paid by monthly standing order to the Club's appropriate bank account. Failure to pay the joining fee in full will lead to suspension of membership.

8. AFFILIATION FEES

The Club shall be affiliated to the Hampshire, Isle of Wight and Channel Islands Golf Union and the Guernsey Golf Union and members shall pay affiliation fees in addition to the normal Club subscriptions.

9. GREEN FEES

The green fees shall be the amount declared annually by Golf Course Management or the amount agreed by the members of the Company established to manage the course. Payment must be made in accordance with the rules laid down by the Committee or Company.

10. POSTING OF FEES

The scale of green fees and all Club subscriptions applicable for each year will be posted on the Club notice board.

11. ADMINISTRATIVE MATTERS

All correspondence concerning Club matters should be addressed to the Club Secretary in writing and all matters relating to payments and prize vouchers should be addressed to the Financial Secretary.

12. FINANCIAL YEAR

The Club financial year shall end on 30th September.

13. ANNUAL GENERAL MEETING

The Annual General Meeting of the Club shall be held on the second Tuesday in December each year. Seven days notice shall be given by post, email or through the medium of the press, as the Committee may determine, to transact the following business:-

- a) To receive the accounts of the past financial year.
- b) To approve the budget for the year ending on 30th September next.
- c) To elect officers, members of Committee, auditors, a director of the course management company, and the Club's delegate to the Guernsey Golf Union. In the event of there being more candidates than vacancies for any of the above offices, such election shall be by ballot.
- d) The annual accounts shall be exhibited on the Club notice board not less than fourteen days before the Annual General Meeting, together with the names of the candidates proposed for office.
- e) Propositions for consideration by the meeting, together with the names of the proposers and seconders, shall be exhibited on the Club notice board no later than twenty one days prior to the meeting. Amendments to propositions shall be posted, together with their proposers and seconders, fourteen days before the meeting and both will be included in the printed agenda. No other propositions will be accepted at the Annual General Meeting, but other matters affecting the Club will be open for discussion in the section known as Any Other Business.
- f) Only playing members who have paid their joining fee in full may vote and an AGM or EGM.

14. EXTRAORDINARY GENERAL MEETING

Seven days notice shall be given to call an Extraordinary General Meeting. Any member or members wishing to call such a meeting shall give notice to the in writing signed by him and nine other members, stating the business to be discussed. The Committee may also call an Extraordinary General Meeting giving the required notice to members. Only items for which the required notice has been given shall be voted upon at the meeting. The Agenda for the meeting shall be posted on the notice board seven days prior to the meeting.

15. CLUB PREMISES AND PROPERTY

The Committee shall have power:-

- a) To acquire and hold real property as Trustee for the Club and to borrow and raise money by way of debentures or otherwise for Club purposes.
- b) To charge all or any of the real property held in trust for the Club as security of the payment of monies so raised and interest thereon.

- c) To delegate to Sub Committees individuals (or groups of individuals) of the Committee all or any of its powers and to revoke any such delegation. The members of such sub committees need not be members of the Committee.

Provided, however, that the powers conferred on the Committee by a) and b) of this rule shall only be exercised if and when the Club in General Meeting has so directed and in accordance with such direction.

The last member to leave the Club House at any time is held responsible for locking up the premises.

16. PERSONAL PROPERTY

The Club will not be held responsible for any loss of members golf clubs, equipment, clothing or any other personal property, including money, left in the Club House at any time.

17. VISITORS

- a) All visitors must be accompanied by a member who shall be responsible for entering their name(s) in the visitors' book. Residents of Guernsey may not take advantage of Club amenities more than once in any calendar month, but the visits of non-residents will not be restricted. Any non-residents paying a green fee shall be entitled to the amenities of the Club for the duration of his or her green fee ticket and shall be permitted to introduce her/his husband or wife. Members of visiting golf teams shall be granted the facilities of the Club free of charge as shall those who play in competitions sponsored by the Club for the duration of that competition. The Committee shall have the power at any time to refuse admittance to the Club to any visitor, resident or non-resident or to any person who has been refused election as a member.
- b) Visitors to the Club shall be signed in before 10 pm during normal Club licensing hours except on Sundays, Christmas Day and Good Friday when no visitor shall be signed in after 9 pm.
- c) Members introducing a visitor shall be held responsible for the conduct of that visitor both on the course and in the Club House and also in respect of the payment of green fees where applicable in accordance with the conditions laid down by the States Committee concerned or on the Course Management Company. In the event of complaint the Committee shall consider the facts and admonish the member in relation to the seriousness of the offence.

18. LICENSING HOURS

The permitted hours during which alcoholic liquor may be sold from the bar shall be as follows:-

Between 10 am and 12.45 am on any weekday; between 12 noon and 12.45 am on Sundays (other than Christmas Day); between 11 am and 2.30 pm and 7 pm and 10.30 pm on Christmas Day and Good Friday.

The actual hours of opening shall be displayed in the Clubhouse.

19. DRESS RULE

The dress rule of the Club will be that posted in the Club House by the Committee as approved by the members in general meeting from time to time.

20. RULES OF GOLF

The game shall be played according to the rules of golf adopted from time to time by the Royal and Ancient Golf Club of St Andrews. Any local rules shall be prominently displayed in the Club House.

21. AMENDMENTS AND ALTERATIONS TO RULES

No addition to, or alteration of, these rules shall be made except at an Annual General Meeting or an Extraordinary General Meeting called for the purpose except that:-Any bye-law deemed necessary by the Committee for the well being of the Club may be made by them from time to time and shall have the force of rule until brought before a general meeting. Any such bye-law may be approved at the next Annual General Meeting.

22. SUSPENSION AND EXPULSION

The Committee shall have the power to suspend or expel (or take any other action it considers appropriate to the complaint) a member whose conduct, in its opinion, warrants such action.

A two thirds majority shall authorise suspension or expulsion or any other action. A member so expelled or suspended may appeal in writing within fourteen days of the date of the letter notifying him of his suspension or expulsion, and on receipt of such appeal the Committee shall convene a special general meeting of the Club within twenty one days. A majority of two thirds by ballot of those present shall be requisite to confirm the suspension or expulsion. Any aggrieved member of the Club has the right to appeal to the Committee, subject to giving fourteen days notice, and in that appeal he may be supported by another party, and both he and the Committee can call such witnesses and produce such evidence as they think fit.

23. WINDING UP OF THE CLUB

The Club may be wound up on resolution of the members at an Extraordinary General Meeting. A minimum of twenty one days notice of such meeting shall be given by post to all playing members, at their address held on the Club's records who has paid their entrance fee in full. Every playing member shall be entitled to one vote and may cast his vote either in person or by proxy. A form of proxy shall be included with the notice of meeting. A resolution for winding up shall only be valid if approved by at least 75% of the playing members of the Club. Should the resolution be approved, the winding up shall be carried out by liquidator(s) appointed by

the Extraordinary General Meeting. The liquidator(s) shall realise the Club's assets, discharge its liabilities, and distribute any surplus of assets over liabilities, after making deduction for the expenses incurred in the liquidation, amongst the playing members as directed by those members at a meeting convened for that purpose.